

**EPA INSTITUTIONAL CONTROLS TRACKING SYSTEM  
LOCAL GOVERNMENT FOCUS GROUP**

October 10-11, 2002  
Hall of States  
444 N. Capitol Street, NW  
Washington, DC 20001

**Thursday, October 10**

- 9:30 am        ICMA/EPA Meeting Welcome Breakfast (Maureen Findorff, MNG)
- Introductions
  - Agenda and ground rules
  - Goals and outcomes
- 9:45 am        Introduction to this Project (Mike Bellot, EPA/OERR)
- EPA's research on ICs, focus groups, & National IC Workshop
  - EPA's developing tracking system: IC Light
- 10:30 am        Break
- 10:45 am        Beginning of Focus Group (Joe Schilling, ICMA)
- Review of findings from San Diego LUC Forum
  - Three phases of IC info infrastructure
  - Where do local governments fit in IC tracking?
  - What experience do participants have?
- 11:45 am        Break for Lunch -- Capital City Brewery
- 1:00 pm        Phase One: Information Inputs – Rating Importance of Data Categories in Matrix (Maureen Findorff)
- 2:45 pm        Break
- 3:00 pm        Phase Two: Information Inputs – Rating Importance of Data Categories in Matrix (Maureen Findorff)
- 5:00 pm        Adjourn for Day

**Friday, October 11**

- 9:30 am        Summary of Yesterday's work – Identify issues (Maureen Findorff)
- 9:45 am        Phase Three: Information Outputs (Maureen Findorff and Joe Schilling)
- 11:00 am        Next Steps and Closing Remarks (Mike Bellot, EPA/OERR)
- 11:15 am        Adjourn